

The Monthly Meeting of the Pilton Parish Council  
was held in the Pilton Village Hall  
on Wednesday 7 January 2015 at 7.30pm

Present: Councillors Robert Kearle (Chairman)  
Kelly Sumner (Vice Chairman)  
Paul Warry (Treasurer)  
Audrey Brown  
Dave Drew  
Elizabeth Elkin  
John Howe  
Roger Noble  
Jacquelyn Taylor  
Clerk

2 members of the public.

**CHAIRMAN'S ANNOUNCEMENTS:** Mobile phones should be switched to silent.

**APOLOGIES:** None.

**MINUTES:** of the meeting held on 3 December 2014 were approved and signed.

**DECLARATIONS OF INTEREST:**

Item 12 Festival: Councillors Kearle, Brown and Taylor declared a prejudicial interest (employment, employment and bed and breakfast) respectively. Dispensations approved. Councillors Drew, Elkin, Howe, Noble and Warry declared a personal interest (ticket).

**PLANNING:**

MDC planning decisions and recommendations:

2014/1220/OTS Three dwellings and amended access to field land east of Totterdown Lane – REFUSAL.

2014/1696/TCA Proposed pruning of a silver birch and a beech tree in a conservation area – Yew Tree Cottage, Whitstone Hill – TPO not required (NO OBJECTION).

2014/1774/TCA Proposed felling of line of 6 Leylandii trees – Box Tree, Bread Street – TPO not required (NO OBJECTION).

2014/2094/HSE Proposed single storey side extensions on east and west elevation, single storey extension on north elevation inc porch etc. – Trefelds Barn, Bowermead Lane – APPROVAL.

2014/2095/HSE Conversion of coach house to a self-contained annex including raising the roof and velux rooflights – The Cedars, John Beales Hill – APPROVAL WITH CONDITIONS.

2014/2151/TCA Proposed works to trees in a conservation area – The Old Vicarage, Park Hill – TPO not required (NO OBJECTION).

2014/2154/TCA Proposed felling of six Cypress trees in a conservation area – New House, Parsons Batch – TPO not required (NO OBJECTION).

2014/2266/NMA Non material amendment – Grey Gables, John Beales Hill – WITHDRAWN.

Enforcement:

The Burial Ground, Neat Lane: The Clerk read an email from Eileen Taylor of MDC requesting information on the activities at the Burial Ground including the erection of gates. The Clerk confirmed sending a reply stating that the Parish Council had received an email from the Chief Planning Officer Matt Williams advising that “Springfield Road (Neat Lane) is an unclassified road so planning permission would not be required as long as the gate does not exceed 1 metre in height, or 2 metres in height if it will be more than 2 metres back from the edge of the highway”.

Cock and Bull Drove: The Clerk was asked to contact Ian Glover MDC Enforcement Officer for an update.

Neat Lane Nursery: The Clerk read a letter from Miss Vivien Goode regarding her concerns over the proposed nursery development at Neat Lane. Councillors agreed the Clerk reply thanking her for her comments which would be taken into consideration when the planning application was received by the Parish Council.

#### **MATTERS ARISING:**

Highways: The Clerk read an email from Neil Corp as follows:

Road surface Springfield to Cannards Grave - an inspection of the length of road has been arranged.

All the other items mentioned in the previous minutes were given reference numbers for action.

Matters to report:

Request for 20mph from the Longhouse to the Playing Fields.

Mud on road from the Playing Fields towards Pylle on Pylle Road.

Surface of the new pavement along A361 very dangerous in frosty weather.

Pot holes along top of Burford Cross to top of Stoodley.

3 deep pot holes at East Town Lane.

Road scuffed out at the top of Neat Lane.

Bank pushed into ditch by Developers at Totterdown.

Pot hole around manhole on main road outside the Old Post Office.

“Walkabout”: Councillor Howe volunteered to meet Mr Corp for the annual “walkabout” in the first week of February. The Clerk agreed to contact Mr Corp to obtain a date.

Fords and Bridges: The Clerk read an email from Paul Tucker SCC Senior Bridge Engineer & Team Leader stating that programming of the works had not changed in the last two months and he requested the Parish Council take photographs of the deteriorating structures to compare with the previous condition photographs. The Clerk was asked to reply stating that the Parish Council are not responsible and a bridge inspector should be sent with haste. Councillors agreed that they were happy to meet the inspector on site.

The Clerk was asked to re-send the email to Councillor Nigel Woollcombe-Adams of 27 November 2014 and request his comments.

Councillor Howe volunteered to take photographs of the fords and bridges for the Parish Council records and copies for the History Group.

Fingerposts: The Clerk was asked to contact Richard Raynsford and request photographs of the fingerposts which it is understood he holds.

Speed reading results for Pilton/SID installation dates 2015: The Clerk read an email from Dave Grabham SCC Traffic Engineer who advised that the proposed SID installation dates for Pilton 2015 were A361 Whitstone Hill – weeks commencing 22 June and 12 October 2015. The Clerk was asked to reply requesting the purpose behind the results and a request to change the date of 22 June as this clashed with the Festival.

#### **FOOTPATHS:**

Consultation on the draft second Rights of Way Improvement Plan 10.12.14 – 10.03.15: The Clerk was asked to forward this to Steve Bowler for his comments.

#### **FINANCE:**

Financial Statement: The Treasurer presented and explained the financial statement.

Cheques drawn:

001786	HMRC PAYE	129.40
001787	Mrs J Warry – salary and expenses	186.30
001788	Mrs W Lynn – salary	26.75
001789	PWMC – Hall hire	24.00
001790	J Pratt – fingerpost materials	8.24

Precept 2015/2016: The Treasurer reported on the Precept meeting held prior to this meeting as follows:-

Councillors agreed to keep the precept for 2015/2016 exactly the same at £8K. This was formally accepted by all Councillors.

- Burial fees to rise by 10%.
- Groundsman hourly rate to rise to £10 per hour.
- Burial Secretary salary to rise to £370 per annum.
- Post Office Grant from £400 to £600 per annum.

Storage: The Clerk was asked to write to Michael Eavis and The Guinness Partnership regarding a village storage facility for local organisations to be either run by the Parish Council or the Village Trust suitable to add to the Neat Lane proposals. The Clerk agreed to send a copy to the Village Trust Secretary Fiona Case.

### **CORRESPONDENCE:**

Clerk's letter of intention to retire: The Chairman reported receiving a letter from the Clerk, Councillors having already received a copy which is attached to these minutes. The Chairman expressed heartfelt thanks on behalf of himself and fellow Councillors for all the hard work and dedication over the many many years and wished her well for the future.

The Clerk and Councillor Elkin agreed to meet and draw up an advertisement to be placed on the SALC and Piltonvillage.co.uk websites and the Mid Somerset Series of Newspapers.

### Circulation:

- Rural Services Network – 2, 8, 15, 24 December 2014
- Rural Services Network – Rural Vulnerability Service – December 2014
- Rural Services Network – Spotlight on small businesses – December 2014
- Rural Service Network – Rural Opportunities Bulletin – December 2014
- Rural Services Network – Network Manifesto for 2015
- Historic Towns Forum – December Newsletter
- Avon and Somerset Police and Crime Commissioner Newsletter
- NALC Newsletter
- Local Council Review – Winter 2014
- Parishes Information Bulletin – December 2014
- MDC – Guidance – recording of public meetings
- MDC – Adoption of Mendip Local Plan Part 1: Strategy and Policies

### **BURIAL GROUND:**

Maintenance reports: Councillor Drew produced the reports which were all fine.

Graves: Councillor Noble agreed to make a list of the sunken graves, so that the undertaker could be identified and contacted to make good. The Clerk agreed to advise the Burial Secretary Wendy Lynn and ask her to make sure the Undertakers carried out a regular inspection of the graves.

Burial Ground rules: Councillors were provided with the current rules which Councillor Noble agreed to review. The Clerk was asked to place the item on the next agenda.

### **ITEMS FOR COUNCIL'S INFORMATION:**

Litter pick: Councillors agreed Saturday 21 February 2015 at 9am.

Roundabout report: Councillor Elkin agreed to write the report.

Clerk's retirement

Litter pick

**FESTIVAL:**

Future GFL/PPC meetings 10.02.15, 14.04.15 and 09.06.15:

Festival issues: Councillors agreed to submit a short list for the next GFL agenda as follows:-

- Control expansion of 'off site' camping.
- Speeding in village.
- Top of Neat Lane.
- Top Street – local stewards on all access points to the village.
- Control of drumming after cut off time and late night noises.
- Off site taxis.

The Clerk agreed to forward the list to all Councillors for agreement before forwarding to GFL.

The Chairman closed the meeting for the public to speak.

The Chairman opened the meeting.

**NEXT MEETING:** Wednesday 4 February 2015 at 7.30pm.

There being no further business the meeting closed at 8.40pm.

**The minutes of the meeting held on 7 January 2015 were approved and signed by the Chairman Robert Kearle at the meeting on 4 February 2015.**

**Jean Warry, Clerk, Pilton Parish Council**

Mr R Kearle  
Chairman  
Pilton Parish Council  
Threlfalls  
Whitstone Hill  
PILTON  
Shepton Mallet  
Somerset

Sharomayn  
Westholme Road  
PILTON  
Shepton Mallet  
Somerset  
BA4 4EB

Dear Chairman

Please accept this letter as notice that I wish to retire from the position of Clerk to Pilton Parish Council, effective as soon as practicable but not later than the Annual Parish Council Meeting on Wednesday 22 April 2015.

I have enjoyed working with nine Chairmen and forty-five Councillors over the past thirty-six years in carrying out the wide variety of functions relating to the post of Clerk to a unique Parish Council.

During the next few months I am willing to help you in any way to make the transition to my successor as smooth as possible. This includes assisting in recruiting and training my replacement, as you see fit.

Again, it has been a pleasure working as part of the local community.

With very best wishes.

Yours faithfully

A handwritten signature in cursive script that reads "Jean".

Jean Warry  
Clerk  
Pilton Parish Council