

Minutes of the meeting of the Pilton Parish Council
in the Pilton Village Hall
on Tuesday 12th April 2016 at 7.30pm

Present: Councillors Robert Kearle (Chairman)
Steve Bowler
Holly Corfield
David Drew
John Howe
Joe King

N o b l e R o g e r

Karen Buckley (Clerk/RFO)

4 Members of the public were present.

1 **CHAIRMAN'S ANNOUNCEMENTS:**

i Mobile phones should be switched to silent.

2 **APOLOGIES:** Jean Foley, Steven Kearle, Nigel Hewitt-Cooper

3 **MINUTES:** of the meeting held on the 2nd March 2016 were approved.

4 **DECLARATIONS OF INTERESTS: Item 12 Festival:** Councillors R Kearle and H Corfield (dispensation approved), declared a prejudicial interest (employment). Councillors Bowler, Corfield, Drew, King and Howe, declared a personal interest (ticket). Councillor Drew declared in respect of planning applications "I do not have a declaration of interest but I might do in the future".

5 **MATTERS ARISING:**

i Highways:

- The Clerk has received an email from Harriet Ray regarding Mill Lane. Councillors R Kearle has sent someone to quote for Mrs Ray but it is unclear who will be paying for this work. The Parish Council would need to be formally asked to contribute funding and it is understood that the Lane belongs to the landowners.
- Totterdown Lane: Councillor Noble confirmed that it is still difficult to pass, no verge is left and builders rubbish is in the ditch. The Councillors voted that a letter should be sent to the homeowners requesting that vehicles park on the property rather than on the road and to ask for the estimated completion date of the work being carried out.
- Shutwell House Gardens/Abbots Way Silt Trap & Debris Grid: The Clerk was asked to chase Neil Corp, SCC as no update has been received regarding the request for the Silt Trap and Debris Grid.
- Parking at Culvert Cottages, Top Street: An email has been received from Guy Dury advising that when he inspected the area he only saw one vehicle parked on the pavement, which was tucked in as far as they could muster,

with a reasonable amount of pavement showing for pedestrians. He will continue to monitor the area and deal with any vehicles causing an obstruction on the pavement.

The Clerk was asked to write to Highways to make them aware of the following:

- The 30 mile hour sign at Ferndale is missing.
- The sign at Lamberts Hill has slipped down the post.
- The potholes on Mount Pleasant are getting worse
- The potholes at Burford Cross at the top of Stoodley and the ditch on the southern side are filled with water that cannot drain away.
- The culvert at Lower Street and Copse Hill that goes under the road, has this been inspected recently, is so could the Parish Council have a copy of the report and confirmation is sought as to the frequency of these inspections.

- ii Zebra crossing between bus stops on the A361: The Clerk has received an email from Nigel Woollcombe-Adams advising that there is little else he can do given the advice of views of Nick Cowling, SCC. The Clerk was asked to respond to Nigel to ask for further information regarding the other suggested ways of helping to ameliorating the problem.
- iii Fords and Bridges: Councillor R Kearle advised that he has had many discussions with the contractor regarding the work being undertaken to ensure the work is to the expected standard. He confirmed that the contractors have done a good job and work is nearly completed.
- iv Fingerposts: The Clerk advised that payment has been made and the cheque has been cashed.
- v Mendip Community Transport Service (Slinky Bus): A letter of thanks from Mendip Community Transport has been received re grant from PPC.
- vi Speed Camera Devices: The Speedwatch Group have now got their equipment, except for the high vis. Terry Drake will be assisting the group the first few times but is not responding to his emails at present.
- vii Vegetation growing beside the roads on Top Street, Barrow Lane, John Beals Hill, and several other locations. Some work has been undertaken but not yet completed.
- viii Defibrillator: Janet Ladyman has been contacted to request further information regarding training and maintenance costs. No response has been received to date.
- iv MDC Monitoring Officer: The Clerk has been contacted by MDC with a request for further information regarding the Declarations of Interest for Steven Kearle, Jean Foley and David Drew. The Clerk requested that the information be emailed to herself and she would for the information on.

6 PLANNING

- i Application Number: 2016/0559/TCA

Proposal: Proposed felling of two apple trees in a Conservation Area.
Location: Shutwell House, Shutwell Lane Pilton Shepton Mallet Somerset
Applicant: Mr Anthony Butler
Application Type: Works/Felling Trees in a CA
Pilton Parish Council Recommends: APPROVAL (Unanimous)

Application Number: 2016/0589/FUL
Proposal: Retrospective change of use from agriculture to use as storage/
workshop premises
Location: Keinton Farm, East Town Lane, Pilton
Applicant: Mr & Mrs G Butt
Application Type: Full application
Pilton Parish Council Recommends: APPROVAL (Council Drew Proposed
Councillor Bowler Seconded, Councillors voted 3 for, 1 against, 1 abstention)

Application Number: 2016/0238/TCA
Proposal: Proposed the felling of two plum trees in a Conservation Area
Location: Barrow House Ford Lane, Pilton
Applicant: Mrs Clemson
GRID Ref: 359138 140745
Pilton Parish Council Recommends: APPROVAL (Unanimous)

Application Number: 2016/0621/HSE
Proposal: Insertion of dormer window into rear (north east) roof slope
Location: Hillrise Shop Lane Pilton
Applicant: Mr & Mrs Tapper
Application Type: Householder Application
Pilton Parish Council Recommends: APPROVAL (Unanimous)

Application Number: 2016/0320/FUL
Proposal: Convert redundant garage and add single storey extension to form a
holiday let.
Location: Hazelwood Bakery Lane Pilton
Applicant: Mr Matthew Cornish
Application: Full Application
Pilton Parish Council Recommends: APPROVAL (Councillor Noble Proposed,
Councillor Drew Seconded, Councillor's voted 5 for, 1 against)

ii A copy of a letter that was sent to Mr Daniel Foster, Planning Officer, Mendip District Council, from the residents of John Burns was read regarding their concerns re the planning application. Councillor Bowler advised that further documentation re drainage etc is now been added to the website.

ii MDC planning decisions and recommendations:
Application Number: 2016/0099/HSE
Proposal: Single Storey extension to existing detached bungalow
Location: Hazelwood Bakery Lane Pilton
Decision: Approved with Conditions

iii Enforcement:

- Cock and Bull Drove: No update this month.
- Tanyards Barn Lane:

- i Update: The next Footpaths meeting will be held on Wednesday 4th May at 7pm.

8 **FINANCE:**

i Financial Statement:

		Total Funds
	Balance b/f from 02/03/2016	£31,704.21
	Plus banked:	
	Dignity Funerals	£340.00
	Dignity Funerals	£100.00
	VAT Repayment	£888.36
	Less cheques drawn:	£1,328.36
1873	Mrs K Buckley (Clerk) - salary/expenses	£190.60
	(expenses £10 homeworking allowance, ink cartridges, stamps)	£38.23
1874	Mrs W Lynn (Burial Secretary) - salary	£30.83
	R England (Groundsman) - wages	£0.00
1870	Pilton Working Mens Club	£24.00
1866	HMRC	£287.67
	War Memorials Trust	£20.00
	Total cheques drawn:	£591.33
	Balance at 12.04.2016	£32,441.24

- ii A letter of thanks has been received from West Pennard Primary School re the Parish Councils donation:

iii Audit Procedures:

The Clerk confirmed that a VAT rebate of £888.36 has been received.

The Clerk has sought advice regarding reclaiming the VAT for the MUGA. She confirmed that advice has been sought and this will not be possible as The Parish Council is not paying for this and therefore cannot reclaim the VAT on their behalf.

The Clerk request approval of the Parish Council to appoint Steve Moores as the internal auditor. Steve is a fully qualified accountant at Freemans in Crewkerne. It was suggested that Pilton Cider be given in thanks for his work when completed. The Parish Council agreed.

- iv Insurance: Renewal of Policy: The insurance has now been renewed.

- v HMRC: The April HMRC payment was for £287.67

- vi The renewal for the Association of Local Councils subscription is due at a cost of £17 per annum. This was agreed.

CORRESPONDENCE:

- i Parish Council Sergeries - 8/3/2015
 ii MDC Built Environment Group Newsletter – March 2016
 iii Weekly Email News Digets – Tuesday 8th March 2016
 iv Rural Services Network, Weekly Email News Digest –Monday 14th March 2016

- v Rural Services Network, Rural Vulnerability Services – Fuel Poverty – 16th March
- vi Rural Economy Spotlight – 16th March 2016
- vii SWP Monthly Briefing - March 16
- viii MDC Invitation to Neighbourhood Planning Forum
- ix Zeina Barhoum Concert Friday 29th April
- x Weekly Email News Digest 21st march 2016
- xi Somerset Rivers Authority Newsletter 22nd March 2016
- xii Temporary Road Closure TRO – Totterdown Lane 16th May for 7 days.
- xiii An Invitation for Somersets Councillors South West 2016, 29th March 2016
- xiv Rural Vulnerability Service – Rural Transport – March 2016
- xv Parish Council Information Bulletin April 2016
- xvi Weekly Email News Digest – Monday 4th April 2016
- xvii End Loneliness Event on 14th April 2016
- xviii Rural Opportunities Bulletin, 6th April 2016
- xix Licence Fees Review and Implementation of Street trading Scheme

10 **BURIAL GROUND:**

i Maintenance reports: .

Two reports were received from Councillor Drew, both were fine.

Councillor Nobile advised that Mrs Hiscox grave has sunken and the headstone is starting to tip. Councillors Noble, Drew and King will meet to at the Burial Ground to identify what work need to take place.

11 **ITEMS FOR COUNCIL'S INFORMATION:**

i Roundabout report

The Pilton Speedwatch Group have now all been fully trained and will be starting work imminently.

Glastonbury Festival and Events Ltd have asked the Parish Council to advise them of frequently Glastonbury asked questions around festival time. This is required to assist in training the Festival Stewards.

Please could you email the Parish Clerk with the questions you may have been asked, or questions you may it feel would be beneficial for the Stewards to be able to answer.

The Clerk read the latest Police Report.

12 **FESTIVAL:**

i Festival General:

- The 20 mile an hour requested speed limit has been agreed for the duration of the Festival.
- Licence Variation re John Peel Stage
- Glastonbury Festival and Events Ltd have asked the Parish Council to advise them of frequently asked questions around festival time. This is required to assist in training the Festival Stewards.

ii GFL/PPC minutes: Dates of next meetings
6pm on 7th June 2016

NEXT MEETING: Annual Parish Meeting Wednesday 20th April at 7.30pm
Annual Council Meeting Wednesday 4th May 2016 at 7.30pm

Meeting closed 8.34pm