

Minutes of the meeting of the Pilton Parish Council
in the Pilton Village Hall
on Wednesday 2nd March 2016 at 7.30pm

Present: Councillors Robert Kearle (Chairman)
Steven Kearle
Steve Bowler
David Drew
John Howe
Roger Noble

Karen Buckley (Clerk/RFO)

1 **CHAIRMAN'S ANNOUNCEMENTS:**

i Mobile phones should be switched to silent.

2 **APOLOGIES:** Jean Foley, Joseph King, Holly Corfield, Nigel Woollcombe-Adams, Nigel Hewitt- Cooper.

3 **MINUTES:** of the meeting held on the 3rd February 2016 were approved.

4 **DECLARATIONS OF INTERESTS:** Item 12 Festival: Councillors R Kearle and S Kearle (dispensation approved), declared a prejudicial interest (employment). Councillors Bowler, Drew, King Noble and Howe, declared a personal interest (ticket).
Councillor Drew declared in respect of planning applications "I do not have a declaration of interest but I might do in the future".

5 **MATTERS ARISING:**

i Highways:

The Clerk received an email from Neil Corp SCC, regarding the ditch at Totterdown Lane confirming that SCC own the ditch but after inspection state that ditch does function under normal circumstances and even in prime condition the ditch would have been unlikely to have been able to cope with the rain of the 5th and 6th of February. Neil asked for dates for the walkabout and Councillor King agreed to phone to arrange a time.

An email has been received from Harriet Ray regarding Mill Lane. Mendip Bridleways have kindly agreed to finance the clearance of the ditch as SCC say they have no money to do it. The stream overflows the ditch bank and runs down the track onto the road. Whilst MBBA is happy to help with the finances as horse riders use the route Pilton Parish Council have been asked to contribute to the cost as well as the water is damaging the highway.

The Clerk was asked to respond to Harriet Ray asking what cost would be involved and to request a schedule of works. The Clerk will also contact Councillor Hewitt-Cooper to request that Bridleways be involved.

The Clerk has received reference numbers for all road defect that were reported and part of the recent drive around the parish.

- ii Zebra crossing between bus stops on the A361: The Clerk has emailed Andrew Tranter re double white lanes. The Clerk was asked to chase Councillor Nigel Woolcombe-Adams regarding the site visit to discuss the Zebra Crossing with Councillor R Kearle.
- iii Fords and Bridges: An email has been received from Tony Lee regarding the Schedule of Work. A road closure notice has been received and it was confirmed by the Council that the road is now closed and work on the bridge started. Councillor R Kearle has met with the contractors on site and they agreed that the coping stone would not be concrete, it was also confirmed that they will tarmac all the way along and the post rails would be matt black.
- iv Fingerposts: The Clerk confirmed that an invoice has been received and payment will be sent this week. No further action needs to be taken regarding contacting Alan Connock about assembling the fingerposts at this time.
- v Mendip Community Transport Service (Slinky Bus): The Clerk has sent the cheque for £250 to MCT. Councillor Corfield advised that she put a list on the notice board for people interested in the new Slinky Bus service. To date no names have been added.
- vi Speed Camera Devices: The Clerk as emailed Radstock Town Clerk, to enquire how they obtained their smiley face speed indicator device. Councillor King send an update advising that training is due to take place on Thursday 17th March and 5 volunteers will be attending.
- vii Vegetation growing beside the roads on Top Street, Barrow Lane, John Beals Hill, and several other locations. The Clerk as received a letter from the owner of Grey Gables advising it was left to grow so it could be laid more easily and that Ray Loxton will be cutting the hedge in due course.
- viii Defibrillator: Janet Ladyman has written to the Paris Council asking for £700 (one third of the value) towards a defibrillator, that will be placed outside the Village Hall. The Clerk has emailed Janet asking what the training and maintenance costs will be. The Parish Council voted unanimously to contribute £700.
- ix War Memorials Trust: The Clerk advised that the renewal of subscription is due at a cost of £30 per annum. It was agreed that the subscription would be renewed.

6 **PLANNING:**

- i Application No: 2016/0303/LBC
Proposal: Change of use of three buildings from six holiday lets to ancillary residential uses to Knowle Farmhouse and internal alterations (no external alterations)
Location: Knowle Farm, Knowle Lane, West Compton, Shepton Mallet
Applicant: Mr Hamlen and Edwards

Application Type: Listed Building Consent
Parish Council Recommended: APPROVAL (Councillor Howe proposed, Councillor Drew seconded, carried 5 votes for to 1 against)

Application No: 2016/0302/FUL

Proposal: Change of use of three buildings from six holiday lets to ancillary residential uses to Knowle Farmhouse and internal alterations (no external alterations)

Location: Knowle Farm, Knowle Lane, West Compton, Shepton Mallet

Applicant: Mr Hamlen and Edwards

Application Type: Full Application

Parish Council Recommended: APPROVAL (Councillor Howe proposed, Councillor Drew seconded, carried 5 votes for to 1 against)

Application No: 2016/0288/FUL

Proposal: 13 new residential units including: 4 no. 3 bed houses; 7 no. 2 bed house and 2 no. 1 bed flats

Location: Land to the North of John Burns Cottages Neat Lane

Applicant: Mr Syb Bailey

Application Type: Full Application

The Clerk read a letter from Cathy Lowe.

Pilton Parish Council Recommends: REFUSAL

The reasons for refusal:

The Parish Councillors are in favour of the scheme however they feel before approval can be given, details of the following points is required:

- ≡ There is no information provided regarding drainage and water run off. Has a hydrology study been carried out?
- ≡ How is the local community going to be involved in deciding who the residents will be?
- ≡ The council want assurance that the bank behind John Burns is strong enough.
- ≡ The Council would like to see the landscaping scheme for between the two developments

Application No: 20016/0099/HSE

Proposal: Single storey extension to existing detached bungalow

Location: Hazelwood Bakery Lane

Applicant: Mr Matthew Cornish

Application Type: Householder Application

Parish Council Recommended: APPROVAL (Unanimous)

ii MDC planning decisions and recommendations:

Application No: 2015/3015/HSE

Proposal: Alterations to rear roof to provide 3 No dormer roof is one velux window and additional patio door GF

Location: The Old Smithy, Conduit Square

Applicant: Mr John Reina

Decision: REFUSAL

Application No: 2015/2225/FUL
Proposal: Erection of a dwelling and access (amended details)
Location: Harvest Gate, Mount Pleasant
Applicant: Mr A Bailey
Decision: APPROVAL WITH CONDITIONS

Application No: 2015/2682/APP
Proposal: Application for approval of details reserved by condition 3 (external joinery related to the proposed windows) on planning permission 2015/0615/HSE.
Location: Barrow Stile, St Mary's Lane.
Decision: REFUSAL

Application No: 2015/2722/CNT
Proposal: Temporary stone quarry off Cumhill (Hitchens Hill Ground), temporary use of part of 'red barn' for stone dressing and temporary use of 'green barn' for stone breaking on land
Location: Worthy Farm, Worthy Lane
Decision: CONDITIONAL PLANNING PERMISSION

iii Enforcement:
Planning Contravention Notices have been sent to Mr T Man and Mrs A.B. Butt regarding Keinton Farm.

No further action will be taken regarding Cutler Cottage as a site visit was undertaken by Simon Snartt, Enforcement Officer at MDC and the building was found not to significantly differ from the plans. The case has now been closed.

Cock and Bull Drove:
No update this month.

Councillor Drew left the meeting.

7 **FOOTPATHS:**

i Update:
A complaint has been received regarding the Ford to the Dell footpath. The bank is collapsing and the surrounding area is pretty tatty. It was agreed that Councillors would visit the site and come up with a plan. Councillor Bowler will ask the homeowner to see if it is possible to remove the broken fencing, so the stream is visible from the path. The ASBO's will come up with a scheme of works.

8 **FINANCE:**

i Financial Statement:

	Total Funds
Balance b/f from 03/02/2016	£34,943.68
Plus banked:	£0.00
Less cheques drawn:	

1860	Mrs K Buckley (Clerk) - salary/expenses (expenses £10 homeworking allowance)	£623.64 £10.00
1861	Mrs W Lynn (Burial Secretary) - salary R England (Groundsman) - wages	£30.83 £0.00
1862	Andrey Brown (Village litter pick refreshments)	£25.00
1863	Mendip Community Transport	£250.00
1864	West Pennard School (Bus Service)	£2,000.00
1865	ASBO's	<u>£300.00</u>
	Total cheques drawn:	<u>£3,239.47</u>
	Balance at 02.03.2016	<u>£31,704.21</u>

- ii Letter to West Pennard Primary School re donation: The Clerk has responded to the school and enclosed the cheque.
- iii Audit Procedures: The Clerk advised that she was meeting with Paul Warry to ensure all aspects of the audit and end of year procedure are in place.
- iv Insurance: The renewal of the Insurance Policy is due. It was agreed that the Parish Council would accept the 5 year deal offered by Zurich Insurance. The Clerk was asked to check that the no claims bonus was protected. Councillor's King and Keale had check the insurance schedule and advised that the only amended required was the policy address, which should read the Playing Fields but all correspondence should be sent to the Clerk.
- v HMRC: The Clerk made the Council aware that the April payment is due before the next Parish Council meeting and a signed cheque is required although the Clerk will not have the actual amount until the end of March as it depends what hours Mr England works during the month.

CORRESPONDENCE:

- i Rural Services Network – Rural News Special 01/02/2016
- ii Rural Services Network - Rural News Special 02/02/2016
- iii Update re SALC Training Schedule 02/02/2016
- iv Rural Services Network – Rural Opportunities Bulletin 03/02/2016
- v Mendip District Council Standards Committee 1st March 2016 Cancelled
- vi Recycle SWP February 2016
- vii Get Up to Speed – Funded digital skills sessions 08/02/2016
- viii County Associations Consultations 08/02/2016
- ix Rural Services Network – Weekly Email News Digest 08/02/2016
- x Jacqui Peskett – Business Support Available
- xi Rural Services Network – Rural Vulnerability Service 10/02/2016
- xii Rural Services Network – Weekly Email News Digest 15/02/2016
- xiii Neighbourhood Planning 16/02/2016
- xiv Rural Services Network – Weekly Email News Digest 22/02/2016
- xv Rural Services Network – Rural spotlight on Young People 24/02/2016
- xvi Parish Council Information Bulletin – March 2016
- xvii Weekly Email News Digest 29/2/2016
- xviii Somerset Day Celebrations 11th May 2016

10 **BURIAL GROUND:**

i Maintenance reports: .

Two reports were received from Councillor Drew, both were fine.

ii Tall hedge in corner of the burial ground:

It was agreed that the hedge should be left as it is.

11 **ITEMS FOR COUNCIL'S INFORMATION:**

i Roundabout report

Please ensure that all hedge cuttings are removed from ditched to reduce the risk of potential flooding.

Please be extra vigilant as there have been a number of thefts in the area.

Digital skill course ?????

The Clerk was asked to chase Highways regarding the verge outside the allotments in Top Street.

It was raised that the parking on footpaths at Culvert Cottages on Top Street, cannot pass on the footpath if walking and these was deemed dangerous. The Clerk was asked to write to Highways and the Police regarding this issue.

Councillor Noble asked Councillors if they felt they should participate in the Clean for the Queen event. Councillors felt that the village litter pick had already taken place and there was no interest in organising another event.

Councillor Howe gave thanks to the Clerk for her work for the Parish Council, this was seconded by Councillor Bowler.

Discussion took place as to whether there should be a sign at the top of Neat Lane asking people not to throw rubbish. It was felt that if people were disrespectful enough to throw rubbish they not pay attention to a sign asking them not to do so.

12 **FESTIVAL:**

i Festival General:

20 mile an hour speed limit

The Clerk was asked to write to Somerset County Council to ask that a permanent 30 mile an hour limit be introduced from the Playing Fields to the Bush Nursery at Lower Westholme Road and a 20 mile an hour limit from the crossroads outside the Long House to the far side of the Playing Fields.

An email was received and read from Debbie Smith, raising her concerns regarding Conduit Square and the traffic turning constantly in the junctions and damage to property caused by vehicles which could possibly result in injury or fatality to

persons if not dealt with in a more satisfactory nature by GFEL and not just to monitor it this year.

Questionnaire from student

The Clerk has received another request from a student asking for Pilton villagers views regarding the Festival. It was agreed that the Clerk would send the Mendip District Councils report and the Clerks Feedback Report.

- ii GFL/PPC minutes: Dates of next meetings
6pm on 12th April 2016
6pm on 7th June 2016

13 **NEXT MEETING:** Wednesday 12th April 2016 at 7.30pm

Meeting closed 9.08 pm